



**MIDDLETON PARISH COUNCIL**  
**MINUTES OF A MEETING HELD AT THE RECREATION ROOM**  
**CHURCH LANE MIDDLETON**  
**Date 3/11/2020 Meeting 6 of 2020/21**

**Present Councillors**

**Gill Keegan Chair (GK) Chair**  
**Peter Rotherham (PR) Vice-chair**  
**James Beamish (JB)**  
**Peter Rawlins (PRw)**  
**Graham Smith (GS)**

**1. Apologies (due to restrictions on numbers allowed to attend)**

**Andy Jenns County Councillor (AJ)**  
**Shelly Lebrun Borough Councillor (SL)**  
**Mark Simpson Borough Councillor**

**Clerk in Attendance Tony Harris (TH)**

*Public in attendance*

*None.*

*Cllr. Keegan welcomed everyone to our meeting and confirmed that the meeting was being conducted, in accordance with the Covid-19 risk assessment guidelines produced by the Clerk and approved by all Councillors. The MPC was also updated in real time by MPC WhatsApp on all local events and happenings.*

**2. Police Surgery**

None

**3. Declarations of Pecuniary or other interests.**

*None*

**4. Minutes of the Parish Council meetings held on 3/11/2020**

*The previous minutes were duly signed Chairman Cllr Keegan*

**5. Matters Arising**

- a. *Play area equipment needs repair. The Clerk outlined some proposals for changes and it was agreed to meet on the Village Green on Saturday 7/11/2020 at 10am to see and agree the proposals first hand.*
- b. *The handrail for the Bandstand would not be ready on time for Remembrance day but due to Covid restrictions the council agreed this was not critical. Clerk was*



- authorised to purchase the usual £50 wreath from the British Legion.-
- c. Clerk outlined the precarious nature of several trees at Ramblers rest that could potentially fall in the road. The Clerk was instructed to obtain quotes as a matter of urgency and the council would agree a quote as soon as they were available with the work being carried out within a week, urgency and risk to override best price if required. This was unanimously carried
  - d. Cllrs asked the Clerk to chase the removal of weeds and hedge cutting in the Church lane garages-
  - e. MPC to consider with Dan Tanner the tenant the agreement as there is a break point in the contract at the end of the year.

Ref	What	Who	When
N1	Councillors agreed unanimously to allocate spend of £2.500 for older children play equipment and £1,000 for remedial works on the play area <b>THIS IS TO BE REVISED BASED ON SITE VISIT BY COUNCILLORS ON 7/1120</b>	Clerk	PLANNING STAGE
N3	Clerk to action new handrails for the Village bandstand based on the quote of £780 received and agreed. The handrails are being made and continue the theme of the Bandstand being a memorial. <b>WREATH WAS PURCHASED £50 paid for on clerks card online</b>	Clerk	ACTIONED
N7	Clerk to look into Parish owned tree survey	Clerk	JANUARY
N8	Weeds growing in garages area, Church lane. Reported to NWBC. In letter sent to Angela Coates.- <b>THIS WORK HAS NOW BEEN COMPLETED</b>	Clerk	COMPLETED
N9	Nursery contract break due December. Clerk to follow up Tenants' are happy to continue but have requested that a monthly bank transfer would be easier for them administratively-raise at next meeting	Clerk	DECEMBER
N10	Clerk to contact all advertisers to determine future adverts and advise no charges for this year. Yoga advert for example no longer required.	Clerk	DECEMBER

#### PENDING / ONGOING ACTIONS

Ref	What	Who	When
P1	Clerk to prepare plans for obtaining a new traveller's rest rebuild in the first quarter 2021 one quote received for £4850 based on an Oak/Brick construction	Clerk/ Cllr Rawlins	PLANNING STAGE
P2	POST MEETING: Following a visit by councillors on 7/11/20 to the site it was unanimously agreed to re-site the witches hat in the children's play area and use the space created to erect a basketball net with small playing surface for the older children in the	Clerk	PLANING STAGE



	<i>Village. Proposals for changes and repairs to the multi centre where also agreed as was the purchase of some activity posts for the younger children. Clerk to put together a plan and arrange for quotes.</i>		
<b>P3</b>	<i>Chase WCC highways on Coppice lane proposals. Clerk to approach Cllr. Jenns and send to Craig Tracey MP if necessary. <b>ACTIONED AWAITING FEEDBACK an escalation plan will be required based on feedback</b></i>	Clerk	November
<b>P4</b>	<i>T15 needs a further Autumn cut</i>	Cllr. Beamish	COMPLETED
<b>P5</b>	<i>Hedge cutting around the VG phase one completed Manual cut to follow. Neachel's invoice of £360 from a previous cut to be paid</i>	Cllr PRw	MARCH
<b>P6</b>	<i>Library door to be refurbished. One quote received Second quote to be sought from Kip</i>	Clerk	PROJECT STARTED
<b>P7</b>	<i>Coppice Lane bend <b>WAS STRIMMED AND SHOWN TO BE IN GOOD CONDITION-SOME FENCE REPAIR AND POSSIBLE TREE PLANTING TO BE AGREED</b> cost estimated at <b>£200 or less compared with £1650 to turf the area.</b></i>	Clerk	PROJECT STARTED
<b>P8</b>	<i><b>RAMBLERS REST</b> Trees felled and site cleared Tame Valley have tested the pond sediment and it is at the right level so does not need dredging some branches of overhanging trees need removal but this needs to be done a bit at a time Local resident Kip and the clerk will work on the site with technical support from Warwickshire wildlife trust and keep the Council updated on progress.</i>	Clerk	PROJECT STARTED
<b>P9</b>	<i>Grit bin to be ordered before winter. <b>DELIVERED AND IN THE STORE</b></i>	Clerk	COMPLETED
<b>P10</b>	<i>Dog bin to be re-sited</i>	Cllr.Rawlins	COMPLETED
<b>P11</b>	<i>Bin by Village green entrance to be removed as surplus to requirements</i>	Cllr. Smith	COMPLETED

### CLOSED ACTIONS

Ref	What	When
<b>C1</b>	<i>P4 completed</i>	
<b>C2</b>	<i>P8 trees felled at ramblers rest</i>	
<b>C3</b>	<i>P7 signage area on Coppice lane strimmed (fence and tree planting to be agreed)</i>	



## KEY FINANCIAL PROJECTS

Ref	What	Who	When
<b>K1</b>	<b>BUS SHELTER</b> <i>A new build was unanimously agreed and quotes and plans are being perused. A new quote is to include the option of Perspex windows at the front and a bench seat</i>	Cllr.Rawlins	November
<b>K2</b>	<b>VILLAGE GREEN POST MEETING</b> : <i>it was agreed that solar lights should be purchased for the Village green and Village Hall frontage and a Christmas tree for Hill Lane in addition wooden animals would be made and placed amongst the trees for younger members of the community to enjoy. Budget agreed of £500</i>		
<b>K3</b>	<b>CEF GRANT</b> <i>Two grants to be looked at one for the hall extension/repair and also the hall rebuild</i>	Clerk	December
<b>K4</b>	<b>GARAGES (Church Lane)</b> <i>NWBC still keen to go ahead with the scheme but will now be later in the year due to Covid 19</i>	Clerk	November

### 6. Samuel White Trust and other Community Organisations

*Letter formally designating the land gifted as the nature reserve has been received by Tame Valley wetlands.*

### 7. High Speed Rail Line

- a. *HS2 are closing Crowberry lane in October for works, first part will be an initial archaeological survey so far nothing of significance found.*

### 8. Community Centre

- a. *Council continue with dialogue with the tenant on the economic impact of the Covid-19 situation – relationship excellent. A car has been parked outside for several months however following calls by MPC to both the police and WCC the vehicle has been removed.*

### 9. Village Green Development

- a. *It was agreed to begin a project to introduce soe Christmas spirit into the village with Xmas lights being put up and wooden Animals to be made and put amongst the trees Cllr. Rawlins kindly donated the logs needed a budget of £500-£1000 was agreed.*

### 10. Middleton Recreation Room

- a. *Awaiting planning permission*



## 11. Reports of Councillors and Clerk

### Cllr. Keegan

- a. *Middleton matters should it be suspended due to Covid 19 ? After discussion it was agreed to suspend until the New year when it can be reviewed Motion carried unanimously.*
- b. *Clerk to contact all advertisers to determine future adverts and advise no charges for this year. Yoga advert for example no longer required.*

### Cllr. Smith

- a. *Dog bin needs removing outside the school nursery*

### Cllr. Beamish

- a. *The Cllr. Recommended, installing cameras on the village hall to help deter anti-social behaviour which is becoming more prevalent.*
- b. *Cllr Beamish put forward the idea of building a Tennis court on the Village green.*

### Cllr. Rawlins

*Nothing to report*

### Cllr. Rotherham

- a. *Fly tipping continuing to get worse*

### Cllr. Jenns

*No Report*

### Cllr. Lebrun

*No report*

### Cllr. Simmons

*No Report*

## 12. Correspondence

### NWBC/WCC

Grit bin replacement.  
Middleton Crowberry lane archaeological works/Road closure  
Unitary Authority

### General.

Dog bin by school  
Audit finalised £240 payment required  
HS2 asked to cut hedges back for a fourth time  
Kip to look at phone box Friday  
Came and Able insurance  
Mrs Jenkins letter



## WALC

### 13. Planning Matters

Village garage applying for retrospective planning – letter of support sent

### 14. Finance Report

<b>Balance at bank 15.10.2020</b>	<b>A/c 00411787</b>		<b>£36,342.68</b>
<b>Plus deposits not shown</b>			
		sub total	<b>£36,342.68</b>
<b>Unpresented cheques</b>		CN	
	None	2173	TEEC website -£936.00
		2166	HMRC -£198.94
		2167	wages August -£795.85
		2159	lode farm nurserys -£148.50
<b>Sub total</b>			<b><u>-£2,079.29</u></b>
		sub total	<b><u>£34,263.39</u></b>
<b>Less cheques to be written</b>		wages September	-£799.74
		cutting edge sept	-£100.00
		hedge cutting VG	-£780.00
		Wreath/card payment	-£50.00
		previous hedge cut	-£360.00
		Auditor costs	-£240.00
			<b><u>-£2,329.74</u></b>
		subtotal	<b><u>£31,933.65</u></b>
<b>Note</b>		carpark funding ring fenced	<b><u>-£10,000.00</u></b>
		<b>total unallocated funds available</b>	<b><u>£21,933.65</u></b>
<b>Capital reserve fund A/c 29525357 (5.10.2020)</b>			
<b>opening balance</b>			<b><u>£7,367.93</u></b>
<b>interest</b>			<u>£0.07</u>
<b>new balance</b>			<b><u>£7,368.00</u></b>
£4000 is rent deposit			
<b>Available funds in current account A/c 00411787</b>	28/08/2020		£21,933.65
<b>Available funds in reserve account A/c 29525357</b>	04/09/2020		£3,368.00



**Grand total** **£25,301.65**

**Notes**

repairs to Library box	quotes being sort	circa	-£500.00
repairs to play area	quotes being sort	circa	-£1,000.00
Re-build bus shelter	quotes being sort	circa	-£6,000.00
new play equipment	quotes being sort	circa	-£2,500.00
new equipment Toddlers	quotes being sort	circa	-£1,000.00
			<b>-£10,000</b>

**15. Public Questions and Comments.**

*No public present*

**16. The Chair proposes**

*None.*

**17. Any other business**

**18. Date of next meeting**

**Tuesday 15<sup>th</sup> December 2020 6pm**

**Meeting closed at 8.05 pm**

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_